



Memo

To: Career Care Institute Students
From: President/CAO
Date: May 21, 2020
RE: Update on CARES Act Funds - Application Process

Dear CCI Students,

Here is another update regarding the **CARES Act - Higher Education Emergency Relief Funds**. Our Financial Aid Representatives have sent an email to students who may be eligible to receive these funds. The email includes a direct link to CCI's **HEERF** application. This application is one of the eligibility requirements and must be completed by **May 29, 2020**. Out of all CCI's currently enrolled and actively attending students, 604 students may be eligible for these funds. If you received an email, and wish to apply for the funds, please ensure that you complete the application as soon as possible. ***Please note that applications submitted after the deadline will not be accepted.***

The Award amounts will range between \$250-\$1500. These award amounts are based on Title IV eligibility and program length. CCI will begin to mail out the disbursements to eligible students on June 5, 2020. As a reminder, these funds are intended solely to cover expenses related to the disruption of campus operations due to the pandemic. Funds are to be distributed to qualified students based on specific needs for assistance brought about by the onset of the COVID-19 pandemic.

Stipulations for the use of emergency relief funds to cover expenses related to the disruption of campus operations due to Coronavirus, as identified by the Department of Education include the following:

Food, housing, course materials, technology, health care, and/or child care.

In addition, we ask that you be patient, cooperative and understanding in this matter; our financial aid representatives will be working diligently to process your applications as quickly as possible.

Warm Regards,

A handwritten signature in black ink that reads 'Evelyn Orellana'.

Evelyn Orellana
President/CAO