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# Associate Degree Nursing Program

## Program Description

The two-year registered nursing program at Career Care Institute (CCI) is designed to prepare the student with the knowledge required to assume the responsibilities of an entry level nurse. Upon graduation the student receives an Associate Degree in Nursing and is eligible to take the national licensure to become a registered nurse.

Career Care Institute's Associate Degree in Nursing Program is approved by the California State Board of Registered Nursing and accredited by the Council on Occupational Education (COE).

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| <p style="text-align: center;"><b>Length of Program</b><br/> <b>Length of Program: 2 years</b></p> <p style="text-align: center;"><b>6 terms: 3 to 4 courses each term</b></p> <p style="text-align: center;"><b>Each course: 15 weeks of content;<br/> 16<sup>th</sup> week final exams</b></p> | <p style="text-align: center;"><b>Class Schedule</b><br/> Varies: may include mornings, afternoons,<br/> and evenings</p> <p style="text-align: center;"><b>Clinical schedule</b><br/> Varies: may include mornings, afternoons,<br/> evenings, and weekends</p> |
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*NOTE: The schedule is subject to change.*

## Application Procedure

- a. Complete and submit registered nursing program application  
**\*Effective 5-18-2020 a \$30.00 application fee must be submitted with application.**
- b. Submit the following documents to CCI:
  - i. **Transcripts: OFFICIAL** college transcripts verifying general education courses, vocational nursing courses, or previous degree courses; high school and/or foreign transcripts must be translated, evaluated and certified equivalent to a 12<sup>th</sup> grade US education.
  - ii. **Verification of work experience:** signed documentation from your employer(s) and/or supervisor **on official letterhead.** Documentation must include applicant's name and contact information, place of work, type of work, and dates employed.
  - iii. LVNs applying for advanced placement must submit a copy of their current license (with no restrictions) and documentation of at least 1 year paid experience as an LVN, **on official letterhead, and with supervisor signature.**
  - iv. **Certificates:** cardiopulmonary resuscitation (CPR) certificate, certified nursing assistant (CNA), home health aide (HHA), medical assistant (MA), or military certifications that verify related training.

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- v. **Essay:** a 250 to 300 words essay (typed and double spaced) explaining the time management practices you will initiate to assist you to be a successful registered nurse (RN) student.
- c. **Applicants who submit incomplete applications or who are missing any required documents by the due date will be ineligible for enrollment in the current cohort.**

**Selection Criteria (Including but not Limited to the Following):**

- a. Students will be admitted to the program based on their scholastic eligibility and placement on a nursing assessment test (NLN-PAX). **\*Exam change effective 1/1/2022.**
- b. Scholastic eligibility is determined through a multi-criteria approved points system which calculates the student's probability of successfully completing the ADN program. The points system uses the following criteria:
  - i. 2.5 GPA or higher
  - ii. Work or volunteer experience
  - iii. Quality of the essay
  - iv. Assessment Test (NLN-PAX)
  - v. Interview
- c. Assessment Test: Selected applicants will be required to take a state approved nursing assessment test (NLN-PAX is the only assessment test accepted at CCI at this time). To be competitive, students must achieve a composite score of 103 or higher with a minimum score of 50 in each category.
- d. The highest-scoring students will be scheduled for an interview with the selection committee. The candidate is asked to come to the interview on time, professionally dressed and prepared to discuss his or her: a) plan for success in the program, b) commitment to studying and engaging in educational activities, and his or her c) motivation for success.
- e. Final selections are made using BOTH multi-criteria screening for ranking and random selection.
- f. If an applicant is not selected, he or she may apply the next year unless he/she has a positive drug screen or felonious background check. A new application and all new documents must be submitted. CCI does not retain applications.
  - i. If an applicant is not selected because the background check prevents admittance, that applicant is not eligible to apply again to CCI's ADN Program.
  - ii. If an applicant is not selected because of a positive drug screen, the applicant may reapply in three years and demonstrate that he or she has a clean drug screen and successful rehabilitation process with documentation congruent with the California Board of Registered Nursing's acceptable documentation of rehabilitation.

**Admitted Students**

- a. If the applicants accept their slot by the announced deadline, they will be directed to obtain background check and an 11-panel drug screen at their cost.
  - i. Applicant must have a clear criminal background check to participate in clinical rotations and remain in the program. If an applicant is not selected because the background check prevents admittance, that applicant is not eligible to apply again to CCI's ADN Program.
  - ii. Applicant with a positive drug screen will be removed from consideration.

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- iii. Applicant must make the tester and/or Program Director aware of any prescribed medications as noted by his/her provider so that impairment and safety at clinicals can be determined and/or false positive results can be identified.
- b. Once admitted to the program, the student must attend school orientation, mandatory nursing program orientation, and clinical orientation(s). An applicant who fails to attend orientations will forfeit his/her place in the program. The following is also required:
  - i. **A payment of a nonrefundable \$80.00 registration fee is due upon enrollment.**
  - ii. **All students accepted** to the ADN program are **required** to submit necessary annual health assessment documents and required immunizations and titers. (Please inquire for details)

### **Term Descriptions**

Upon acceptance into the program the following courses will be completed. **Students must achieve a GPA of 75% or higher in each course in order to progress to the next term.** **Science courses require a passing score of 80% or higher to pass.** Students must be prepared for day, evening, and weekend clinical assignments.

#### **Term 1: 14 units**

- **Biology 110:** Human Anatomy (4 units)
- **Biology 112:** Human Physiology (4 units)
- **Math 110:** Intermediate Algebra (3 units)
- **Humanities 130:** Contemporary Ethics and Moral Issues (3 units)

#### **Term 2: 13 units**

- **Biology 120:** Microbiology (5 units)
- **Nursing 120:** Fundamentals of Nursing (6 units)
- **Nursing 130:** Pharmacology (2 units)

#### **Term 3: 12 units**

- **English 110:** Written Communication (3 units)
- **Sociology 100:** Introduction to Sociology (3 units)
- **Nursing 230:** Medical-Surgical Nursing I (6 units)

#### **Term 4: 11 units (12 units for LVN Advanced Placement students)**

- **English 120:** Oral Communication (3 units)
- **Nursing 240:** Obstetrics, Neonates, and Women's Health in Nursing (4 units)
- **Nursing 244:** Nursing Care of Children (4 units)
- **Nursing 200:** Transition to Registered Nursing (1 unit)  
(\*\*\*for LVN Advanced Placement students only\*\*\*)

#### **Term 5: 12 units**

- **Psychology 130:** General Psychology (3 units)

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- **Nursing 250:** Introduction to Community-based Nursing (3 units)
- **Nursing 252:** Geriatric Nursing (3 units)
- **Nursing 254:** Psychiatric-Mental Health Nursing (3 units)

**Term 6: 12 units**

- **Nursing 260:** Medical-Surgical Nursing II (7 units)
- **Nursing 262:** Nursing Roles and Leadership (5 units)

**Licensed Vocational Nurses Previous Education (According to regulation, CCR 1430):**

California BRN regulation CCR 1430 applies to credit for previous education and states: “An approved nursing program shall have a process for a student to obtain credit for previous education or for other acquired knowledge in the field of nursing, including military experience, through **equivalence, challenge examinations, or other methods of evaluation.**”

The program maintains a process, which is to **grant credits**, and/or advanced placement to an individual with prior education or experience in the nursing discipline.

\*In addition to transcripts, valid documentation includes but is not limited to military documents or supervisor verification on letter-head of the particular entity or certificates indicating successful completion of a course. Students may challenge NS 120 Nursing Fundamentals, NS 230 Medical-Surgical Nursing I, NS 240 Obstetrics, Neonates, and Women’s Health in Nursing, and NS 244 Nursing Care of Children. **A \$500 non-refundable processing fee** is charged for each course challenged, which includes the written exam, the skills evaluation, and a dosage calculation examination. **The exam fee must be paid in cash prior to the examination.** Student must pass the written exam, the skills evaluation, and the dosage calculation examination to obtain credit.

**LVN Advanced Placement and Course Sequence**

An applicant may achieve advanced placement if space becomes available. Requirements in addition to the application requirements are as follows:

- An active application to the nursing program on file at the nursing office.
- A copy of an active unencumbered California LVN license and IV and blood withdrawal certification.
- Evidence of at least one year of paid direct patient contact experience as an LVN within the past 5 years.
- Completion of **ALL program general education coursework** with a grade of C or better as evidenced on required transcripts (an applicant may transfer general education courses). **Science courses require a grade of B or better for transfer credit.**
- \*Successful completion of **all four (4)** challenge exams once the first four (4) criteria above have been met.

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\*Only students who successfully complete **all four (4)** challenge exams will be considered as Advanced Placement; however, **all** students who pass challenge exams (and are thus exempt from one or more nursing classes) must take **NS 200 Transition to Registered Nursing**.

Under this option, students must wait until the required courses are offered but if admitted are assured a place in the program when the required courses occur.

The following is the order of curriculum for **LVN advanced placement**:

- **Term 1:** No classes if all challenge exams passed.
- **Term 2:** NS 120 Nursing Fundamentals (3 Theory Units); (3 Clinical Units) (if challenge is unsuccessful)  
NS 130 Pharmacology (2 Theory Units)  
NS 200 Transitions (0.5 Theory Units); (0.5 Clinical Credit/Unit)
- **Term 3:** No classes if all challenge exams passed.  
NS 230 Medical-Surgical Nursing I (3 Theory Units); (3 Clinical Units) (if challenge is unsuccessful).
- **Term 4:** No classes if all challenge exams passed.  
NS 240 Obstetrics, Neonates, and Women's Health in Nursing (2 Theory Units); (2 Clinical Units) If challenge is unsuccessful)  
NS 244 Nursing Care of Children (2 Theory Units); (2 Clinical Units) (if challenge is unsuccessful)
- **Term 5:** NS 250 Introduction to Community-Based Nursing (2 Theory Units); (1 Clinical Units)  
NS 252 Geriatric Nursing (2 Theory Units); (1 Clinical Units)  
NS 254 Psychiatric-Mental Health Nursing (2 Theory Units); (1 Clinical Unit)
- **Term 6:** NS 260 Medical-Surgical Nursing II (3 Theory Units); (4 Clinical Units)  
NS 262 Nursing Roles & Leadership (3 Theory Units); (2 Clinical Units)

### **LVN Non-Degree Option (30-Unit Option) and Course Sequence**

California LVNs holding a current unencumbered California Vocational Nursing License may choose the 30 Unit Non-Degree Option. **The LVN 30-Unit Option Non-Degree Option does not lead to an Associate Degree in Nursing.** This non-graduate status entitles the candidate to take the NCLEX-RN® for licensure as a registered nurse only in the state of California. This permanent non-graduate status may hinder employment and further educational opportunities (hospitals are currently showing preference to RNs with BSNs) and may prohibit endorsement as registered nurse in other states.

Admission is based on space availability. The following courses are required:

**Term 1:** BIO 112 Human Physiology (3 Theory Units); (1 Lab Unit)

**Term 2:** BIO 120 Microbiology (4 Theory Units); (1 Lab Unit)

NS 200 Transition to Registered Nursing (0.5 Theory Units); (0.5 Clinical Units)

**Term 5:** \*NS 252 Geriatric Nursing (2 Theory Units); (2 Clinical Units)

\*NS 254 Psychiatric-Mental Health Nursing (2 Theory Units); (1 Clinical Units)

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**Term 6:** NS 260 Medical-Surgical Nursing II (3 Theory Units); (4 Clinical Units)  
NS 262 Nursing Roles & Leadership (3 Theory Units); (1 Clinical Units)

Individuals seeking the non-degree 30-unit option are required to take **NS 200 Transition to Registered Nursing**.

**\*Students enrolling under the 30-unit option are not eligible for federal financial aid.**

**\*Applicants for advanced placement LVNs or non-degree option are admitted ONLY if space is available.**

### **Military Personnel and Veterans**

California BRN regulation CCR 1418 applies to military applicants and states: “An applicant who presents with relevant military education and experience, and who presents documentation from a board-approved registered pre-licensure nursing program of equivalency credit evaluation that provides evidence of meeting, in whole or in part, the minimum standards for competency set forth in Section 1443.5 and minimum education requirements of licensure listed pursuant to Sections 1426 (c)(1) to (3), utilizing challenge examination or other evaluative methods, will be considered to meet, in whole or in part, the education requirements for licensure.”

Students for whom this regulation applies will be allowed to challenge all applicable nursing courses following the requirements for passage above.

Military Personnel and Veterans may be eligible for enrollment into the ADN Program based on the following requirements:

1. Recent education and experience within the last five years prior to application is recommended. However, competency will be verified for each course per program policy.
2. Education and experience meet the basic requirements per individual college guidelines.
3. Honorable discharge (DD-214) or current active honorable service required (letter from supervisor).

CCI’s policy is to assess each Military/Veteran/Medical Tech on an individual case-by-case basis and determine where they will fit within the curriculum of the ADN program. The following pathways have been established to assist with obtaining nursing credit for previous education and experience:

**Pathway I-** Including but not limited to Basic Medical Technician (Navy Hospital Corpsman), or USAF Basic Medical Service Technician, or Army Medical Specialist. Credit may be earned by challenge exam per college policy for ADN program nursing courses. The protocol is as follows:

1. All nursing courses may be challenged. (See requirements for challenging courses above).

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2. The course(s) challenged are based on the needs and prior experience of the individual requesting credit.
3. Candidates must meet the same eligibility requirements for admission into the ADN program as other applicants, including completion of prerequisites.

**Pathway II-** Including but not limited to Basic Medical Technician (Navy Hospital Corpsman), or USAF Basic Medical Service Technician, or Army Medical Specialist with an active California LVN license (Licensed Vocational Nurse) either through challenge (BVNPT Method 4) or successful completion of an LVN program. Admissions credit is given to applicants as LVN to RN candidates per school admission policies as follows:

- a) An LVN to RN transition course is required and must be completed with a passing grade of 75% or higher.
- b) See the text above, ***LVN Advanced Placement*** for required courses.
- c) Admission to the program is on a space available basis as any LVN to RN student.
- d) Applicants must demonstrate theory and clinical competency in all nursing courses for which they seek credit. Criteria for determining competency are described in the ADN Guidelines under ***Challenge Credits Nursing Courses***. Credit for these specialties is posted on the official transcript if the applicant successfully demonstrates competency.
- e) **All** ADN prerequisites must be completed prior to the LVN to RN transition course.

Military records and transcripts must be reviewed by the ADN Program Director or designee; the applicant must present a DD-214 documenting discharge under honorable conditions or applicable service records if still active in the military.

### **Licensure**

Students are eligible for the NCLEX-RN<sup>®</sup> licensure exam following successful completion of the program. Passing the NCLEX-RN<sup>®</sup> is required for employment in California. For license examination pass rate and additional information, go to the following link: <http://www.ca.gov>

Pursuant to Public Law 104-193, the Federal Personal Responsibility and Work Opportunity Reconciliation Act, Title IV Section 401, government agencies (such as the Board of Registered Nursing [BRN]) are required to eliminate “public benefits” to individuals who cannot provide proof of their legal status in the United States. Under this law, professional licenses are considered public benefits. This means that all applicants for licensure as registered nurses will be required to submit verification of citizenship or legal residence in the United States. The Board will not issue licenses unless legal status in the United States has been confirmed by the United States Citizenship and Immigration Services (USCIS).

### **Legal Limitations**

Record of any felony is subject to review by the Board of Registered Nursing (BRN) before an RN license may be granted. This is in accordance with legal requirements. Any wishing clarification or further information may contact the BRN 1747 N. Market Blvd., Suite 150, Sacramento, CA 95834-1924 or at phone (916) 322-3350

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**Tuition and Costs**

| <b>Associate Degree Nursing Program</b>  |                     |
|--|---------------------|
| Application Fee (Must be submitted with application) <sup>1</sup>                        | \$ 30.00            |
| Registration (Once Admitted) <sup>1</sup>  | \$ 80.00            |
| STRF <sup>2</sup>  | varies              |
| Estimated Books (Students must purchase or rent elsewhere)                               | \$ 2,940.00         |
| CoursePoint+ (Wolters Kluwer) <sup>1</sup>   | \$ 2,150.00         |
| Supplies <sup>3</sup> (Fundamentals Skills Kit and Supplies)                             | \$ 150.00           |
| Uniform <sup>3</sup> (2 sets + Jacket + 1 set at 4 <sup>th</sup> Term)                   | \$ 205.00           |
| Exam Fees: Application + NCLEX Exam (Subject to change depending on BRN)                 | \$ 500.00           |
| Tuition (\$735/unit for Gen Ed; \$835/unit for Science; \$1,300/unit for Nursing)<br>*** | \$ 79,985.00        |
| <b>Required Items Not Included in Tuition Upon Enrollment</b>                            |                     |
| NLN-PAX Exam Fee <sup>1</sup>  | \$ 120.00           |
| Background Check (once admitted) <sup>1</sup>  | \$ 50.00            |
| Drug Screen (once admitted) <sup>1</sup>   | \$ 40.00            |
| <b>Required Items Not Included in Tuition</b>  |                     |
| Fire Class   | \$ 25.00            |
| CPR Class (BLS)**  | \$ 60.00 - \$180.00 |
| LiveScan Prior to Graduation   | \$ 50.00            |
| Interim Permit   | \$ 50.00            |
| Graduation Fee   | \$ 40.00            |
| Cap and Gown   | \$ 50.00            |

<sup>1</sup> Non-refundable

<sup>2</sup> You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you: 1) You are a student, who is a California resident, or are enrolled in a residency program, and prepay all of part of your tuition either by cash, guaranteed student loans, or personal loans, and 2) Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies: 1) You are not a California resident, or are not enrolled in a residency program, or 2) Your total charges are paid by a third party, such as an employer, government program or other payer and you have no separate agreement to repay the third party.

<sup>3</sup> Uniform, and Supplies become student purchases once issued to student. Students who drop or have been dismissed after these have been issued will assume ownership for said items and will not be eligible for refunds.

\*\*CPR/BLS (students have the option of completing on CCI campus or students may complete it elsewhere as long as the certification is through AHA)

\*\*\* Tuition varies, depending on how many General Education credits students are able to transfer. FOR LVN Advanced Placement students only, Nursing 200 (1unit) is required.

Students must provide their own living expenses and have transportation to off-campus sites.

**JOB PLACEMENT ASSISTANCE IS PROVIDED TO  
ALL GRADUATES IN ALL PROGRAMS**

For updated Crime Safety and Security Report information, go to: <http://ccicolleges.edu/general-disclosures/>. (PDF file is available for download). We also provide current information in student break rooms and/or by requesting a copy from the Admissions Office.



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