



Dental Assisting Program

Responsibilities of a Dental Assistant

Dental Assistants work in private dental offices, group practices, dental specialty practices, such as endodontic, periodontics, prosthodontics, school clinics, dental laboratories, dental supply companies, and dental insurance companies. Dental assistants are a valuable member of the team which increases the efficiency of the dentist in the delivery of quality oral health care. They perform varied tasks in the dental office such as instrument sterilization, scheduling patients, chairside assisting during procedures, and preparing the operatory prior to procedures, among other duties.

| <u>Length of Program</u> | <u>Class Schedule</u> |
|---|---|
| Months: 9 Weeks: 36 Hours: 720 Modules: 9 CIP Code: 51.0601 | Theory: Monday through Thursday from 8:00 am to 12:30 pm <u>OR</u> 6:00 pm to 10:30 pm *Externship: Monday through Friday from 8:00 am to 5:00 pm OR 9:00 am to 6:00 pm |

*NOTE : * Hours vary depending on Externship Sites. Students attending evening classes must be available to complete externship training during regular business hours. CCI cannot guarantee that students will be placed in a clinical site during evening hours. Additionally, students must complete a minimum of 24 hours per week of clinical training*

Mandatory Prerequisites

The following are required before the first day of class:

- Passing score on the pre-entrance exam
- High School Diploma or GED Equivalent
- ID or Driver's License
- Social Security Card (signed)
- Negative TB result
- Orientation

Graduation

Upon completion of the Dental Assisting program, the graduate will have earned a Dental Assisting, 8-Hour Infection Control, and Coronal Polish Certificates, as well as a Coronal Polish Certificate of Completion to submit to the Dental Board of California (DBC) upon receipt. Additionally, the graduate will receive a BLS (Basic Life Support) Card which is mandatory in the dental field.

Dental Assistants in California

Dental Assisting Certificates or licenses from the state of California are not valid in other states and vice versa. A Dental Assistant (DA) is an individual who is responsible for basic supportive dental procedures. All Dental Assistants must have taken a course approved by the Dental Board in 8-hour Infection Control, a course approved by the Dental Board in the Dental Practice Act, and a course in Basic Life Support (BLS). The courses mentioned above may count as Continuing Education Units (CEU).

Future Employment

Dental Assistants' that have recently graduated may be able to expect entry-level employment as a back-office Dental Assistant. As the Dental Assistant becomes more knowledgeable and skilled, they may have the opportunity to become a Back Office Supervisor, Dental Laboratory Technician, or Office Manager.

Career Care Institute



Upon graduation and 6 months of full-time work experience in the dental field, the student will be eligible to apply for the Registered Dental Assistant (RDA) exams. The Registered Dental Assistant (RDA) may have the opportunity to work as a Back Office Supervisor or Office Manager as well, but other positions may be available. They may have employment opportunities as a dental assisting vocational instructor, working at a dental insurance company, or for dental supply companies. If the RDA wishes, they may continue their education and even become a Registered Dental Assistant in Extended Functions (RDAEF).

Career Care Institute is accredited by the Commission of the Council on Occupational Education (COE).

Career Care Institute

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Branch Campus • 2051 Solar Drive, Suite 100 • Oxnard, California 93036 • phone: (805) 477-0660 • fax: (805) 477-0669
Branch Campus • 22500 Town Circle, Suite 2205 • Moreno Valley, California 92553 • phone: (951) 214-6446 • fax: (951) 214-6440



Tuition and Fees

| Dental Assistant Program | |
|---|--------------------|
| Registration Fee ¹ Due Upon Enrollment | \$80.00 |
| Books ³ | |
| Modern DA Textbook | \$233.62 |
| Modern DA Workbook | |
| Dental Instruments | \$63.78 |
| Supplies ³ : Goggles + Training supplies | \$550.00 |
| Uniform ³ : 1 Set + Jacket | \$100.00 |
| STRF ² | \$32.47 |
| Tuition | \$11,961.10 |
| TOTAL | \$13,020.97 |
| Required Item Not Included in Tuition | |
| Testing Fee ¹ | \$20.00 |

¹Non-refundable

²You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you: 1) You are a student, who is a California resident, or are enrolled in a residency program, and prepay all of part of your tuition either by cash, guaranteed student loans, or personal loans, and 2) Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies: 1) You are not a California resident, or are not enrolled in a residency program, or 2) Your total charges are paid by a third party, such as an employer, government program or other payer and you have no separate agreement to repay the third party.

³Books, Uniform, and Supplies become student purchases once issued to student. Students who drop or have been dismissed after these have been issued will assume ownership for said items and will not be eligible for refunds.

JOB PLACEMENT ASSISTANCE IS PROVIDED TO ALL GRADUATES IN ALL PROGRAMS

We can help you through the Financial Aid process! Career Care Institute’s Financial Aid Staff is ready to help you apply for a financing package that fits your goals and get your financing plan together before your chosen class starts. Financial Aid is available to those who qualify. For further Financial Aid Consumer Information, go to our website: <http://ccicolleges.edu/financial-aid/> or request an appointment with one of our Financial Aid Representatives.

For updated Crime Safety and Security Report information, go to: <http://ccicolleges.edu/general-disclosures/> (PDF file is available for download). We also provide current information in student break rooms and/or by requesting a copy from the Admissions Office.



Career Care Institute