



# Dental Assisting Program

## Responsibilities of a Dental Assistant

Dental Assistants work in private dental offices, group practices, dental specialty practices, such as endodontic, periodontics, prosthodontics, school clinics, dental laboratories, dental supply companies, and dental insurance companies. Dental assistants are a valuable member of the team which increases the efficiency of the dentist in the delivery of quality oral health care. They perform varied tasks in the dental office such as instrument sterilization, scheduling patients, chairside assisting during procedures, and preparing the operatory prior to procedures, among other duties.

<u>Length of Program</u>	<u>Class Schedule</u>
Months: 9 Weeks: 36 Hours: 720 Modules: 9 CIP Code: 51.0601	Theory: Monday through Thursday from 8:00 am to 12:30 pm OR 5:00 pm to 9:30 pm  *Externship: Monday through Friday from 8:00 am to 5:00 pm OR 9:00 am to 6:00 pm

*NOTE : \* Hours vary depending on Externship Sites. Students attending evening classes must be available to complete externship training during regular business hours. CCI cannot guarantee that students will be placed in a clinical site during evening hours. Additionally, students must complete a minimum of 24 hours per week of clinical training*

## Mandatory Prerequisites

The following are required before the first day of class:

- Passing Score (pre-entrance exam)
- High School Diploma or GED Equivalent
- ID or Driver's License
- Social Security Card (signed)
- Negative TB Result
- Negative Drug Screen
- Orientation

## Graduation

Upon completion of the Dental Assisting program, the graduate will have earned a Dental Assisting completion certificate, an 8-Hour Infection Control certificate, a Coronal Polish certificate and a Radiation Safety certificate to submit to the Dental Board of California (DBC). Additionally, the graduate will receive a BLS (Basic Life Support) card which is mandatory in the dental field.

## Dental Assistants in California

A Dental Assistant (DA) is an individual who is responsible for basic supportive dental procedures. All Dental Assistants must have taken a course approved by the Dental Board. Also, an 8-hour Infection Control course approved by the Dental Board in the Dental Practice Act, and a course in Basic Life Support (BLS). The courses mentioned above may count as Continuing Education Units (CEU). Certificates or licenses from the state of California are not valid in other states and vice versa.

## Future Employment

Dental Assistants' that have recently graduated may be able to expect entry-level employment as a back-office Dental Assistant. As the Dental Assistant becomes more knowledgeable and skilled, they may have the opportunity to become a Back Office Supervisor, Dental Laboratory Technician, or Office Manager.

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### *Career Care Institute*



Upon graduation and 6 months of full-time work experience in the dental field, the student will be eligible to apply for the Registered Dental Assistant (RDA) exams. The Registered Dental Assistant (RDA) may have the opportunity to work as a Back Office Supervisor or Office Manager as well, but other positions may be available. They may have employment opportunities as a dental assisting vocational instructor, working at a dental insurance company, or for dental supply companies. If the RDA wishes, they may continue their education and even become a Registered Dental Assistant in Extended Functions (RDAEF).

*Career Care Institute is accredited by the Commission of the Council on Occupational Education (COE).*

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***Career Care Institute***

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Tuition and Fees

Dental Assistant Program	
Registration Fee <sup>1</sup> Due Upon Enrollment	\$80.00
Books <sup>3</sup>	
Modern DA Textbook	\$190.51
Modern DA Workbook	\$ 79.78
Dental Instruments	\$ 76.91
	\$347.20
Supplies <sup>3</sup> : Goggles + Training supplies	\$550.00
Uniform <sup>3</sup> : 1 Set + Jacket	\$125.00
STRF <sup>2</sup>	\$ 35.00
Tuition	\$12,412.80
<b>TOTAL</b>	<b>\$13,550.00</b>
Required Item Not Included in Tuition	
Testing Fee <sup>1</sup>	\$20.00
Drug Screen Fee <sup>1</sup>	\$45.00

<sup>1</sup>Non-refundable and price is subject to change depending on the economic situation.

<sup>2</sup>You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you: 1) You are a student, who is a California resident, or are enrolled in a residency program, and prepay all of part of your tuition either by cash, guaranteed student loans, or personal loans, and 2) Your total charges are not paid by any third-party payer such as an employer, government program or another payer unless you have a separate agreement to repay the third party. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment if either of the following applies: 1) You are not a California resident or are not enrolled in a residency program, or 2) Your total charges are paid by a third party, such as an employer, government program or other payer and you have no separate agreement to repay the third party.

<sup>3</sup>Books, uniforms, and Supplies become student purchases once issued to the student. Students who drop or have been dismissed after these have been issued will assume ownership of said items and will not be eligible for refunds.

**JOB PLACEMENT ASSISTANCE IS PROVIDED TO ALL GRADUATES IN ALL PROGRAMS**

We can help you through the Financial Aid process! Career Care Institute's Financial Aid Staff is ready to help you apply for a financing package that fits your goals and get your financing plan together before your chosen class starts. Financial Aid is available to those who qualify. For further Financial Aid Consumer Information, go to our website: <http://ccicolleges.edu/financial-aid/> or request an appointment with one of our Financial Aid Representatives.

For updated Crime Safety and Security Report information, go to: <http://ccicolleges.edu/general-disclosures/> (PDF file is available for download). We also provide current information in student break rooms and/or by requesting a copy from the Admissions Office.



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